

<b>Position:</b>	Senior Assistant Curator
<b>Department:</b>	Venue Operations
<b>Manager:</b>	Head Curator
<b>Direct Reports:</b>	N/A
<b>Role Purpose:</b>	Work closely with the Head Curator to prepare turf centre and practice pitches, maintain the ground and surrounding environments to a standard that is befitting International and First Class cricket, AFL and any other sports or events that are scheduled at Blundstone Arena.

### Australian Cricket Strategic Link

Blundstone Arena's strategic link to this position:

**Strategic Objective:** For Blundstone Arena – Bellerive to be Australia's Premier Small Stadium

**Pillars:**

1. Annually rank as a top three venue in Cricket Australia Venue Rankings
2. Meet and maintain all ICC and AFL applicable minimum venue standards each year.
3. Ensure facilities and services available for CT High Performance Teams are of the highest standards possible

### Key Responsibilities

- Reach and maintain a level that enables completion of duties to a level of Turf Management Trade Certificate.
- Assist in the preparation of match pitches and outfields International, Domestic & Local Cricket matches.
- Assist in the preparation of practice pitches for all the above matches and for training by Tasmanian and visiting teams at International, Interstate and Domestic levels, as well as pitches for State Under Age Squads.
- Assist in the preparation of the ground for AFL matches.
- Prepare the ground for Clarence Football Club senior and junior training.
- Assist in the preparation of the oval for any other events.
- Work in co-operation with the General Manager – Venue Operations & the Head Curator to maintain the ground and its surrounds in the highest standard to ensure it is displayed in a manner befitting an International venue.
- Assist in the leadership, development, supervision and direction of all curating staff.
- Ability to follow procedures and work programs.
- Ability to work independently as well as part of a team
- Knowledge, experience and understanding of WH&S requirements and practices.
- Demonstrated knowledge and application of relevant tools and equipment
- Assist with cleaning when required.
- Assist in the maintenance of equipment.
- Any other duties that may be requested by the Head Curator.
- Undertake training courses/sessions to a standard that ensures continued improvement.

- **People and Culture**

- Adopt a holistic view to the on-going success of CT and achievement of strategic objectives
- Promote and strive for the desired culture, values and behaviors amongst CT employees and related groups
- Increase your capabilities in areas required to achieve desired outcomes by undertaking specific training and personal development programs
- Ensure adherence to the policies and procedures put in place by CT, including but not limited to Workplace Health and Safety, Human Resources and Finance
- Ensure all relevant safety standards are maintained

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**Governance**

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Cricket Tasmania is committed to managing risk in accordance with the processes established under its Risk Management Framework. To deliver on this commitment, you are required to be responsible and accountable for managing risk in so far as is reasonably practicable within your area of responsibility. You must at all times support the development, implementation and review of risk control and mitigation strategies and otherwise act in accordance with Cricket Tasmania's Risk Appetite level, as determined by the Board.

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**Duties under Workplace Health and Safety Requirements**

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It's your duty to comply with Cricket Tasmania policies and procedures which are designed to protect your health and safety at work. As part of this duty, you must comply with all reasonable instructions from managers or WHS representatives in relation to health and safety issues at work. This means participating in workplace health and safety training and consultation, cooperating with Cricket Tasmania as required to ensure compliance with the law and reporting any incidents/near misses.

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**Key Stakeholders**

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- Cricket Tasmania
- Cricket Australia & Cricket Tasmania High Performance Teams
- The AFL & North Melbourne Football Club
- AFL Tasmania
- Clarence District Football Club
- Casual employees and volunteers
- Match officials
- Fans

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**Cricket Tasmania Values**

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- **Accountability**
  - We will do what we say we will do and take responsibility for our actions
  - We will set agreed goals against which success is measured
  - We will treat everyone as if they were our only customer
- **Excellence**
  - We will strive to be outstanding and surpass the highest standards of performance
  - We will be the best we can be by seeking continuous improvement
  - We will be brave, bold and innovative

- **Honesty and Trust**

- We will be ethical, sincere and open in relationships
- We will genuinely listen, respect and support others
- We will be reliable and consistent

- **Teamwork**

- We will focus on 'we' and 'us' rather than 'I' and 'me'
- We will value diversity and embrace individual differences
- We will collaborate to achieve our shared vision and goals

- **Balance**

- We will have fun with our team mates and create a great work environment
- We will foster positive and healthy work-life balance
- We will care for each other and contribute to our community

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**Key Position Requirements**

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**Essential**

- Physical fitness to undertake the job role.
- Current unrestricted Driver's licence
- Must be flexible with work time ie: after hours', weekends, public holidays

**Desired Skills and Attributes**

- Effective interpersonal, computer and communication skills
- Skills in maintenance and servicing of equipment
- Certificate IV in Horticulture (Turf)

**Qualifications (if required)**

- Certificate III in Horticulture (Turf)

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**Acknowledgement**

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The list of key responsibilities and key results areas herein are not intended to be all inclusive and may include additional responsibilities as required and assigned.

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**Document Creation Date - April 2017**

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